

# REQUEST FOR AUTHORIZATION OF SERVICES

**PRIOR AUTHORIZATION IS REQUIRED FOR SERVICES BY ANY NON-PARTICIPATING PROVIDER. Payment only for the medical services noted below, and is subject to the limitations and exclusions as outlined in the Evidence of Coverage**

**AUTHORIZATION REQUEST**

Member Name \_\_\_\_\_ DOB \_\_\_\_\_ Member ID \_\_\_\_\_  
 Nursing Facility \_\_\_\_\_  
 Requesting Provider / Type \_\_\_\_\_ NPI: \_\_\_\_\_  
 Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_  
 Primary Diagnosis \_\_\_\_\_  
 Diagnoses (ICD-10 Codes) Related to Auth Request \_\_\_\_\_

Servicing Provider/Facility: \_\_\_\_\_ Tax ID #: \_\_\_\_\_  
 Servicing Provider Phone #: \_\_\_\_\_ Servicing Provider Fax #: \_\_\_\_\_

**(Include all Clinical Documentation with request)**

SNF (After Discharge)  Inpatient Admit  Behavioral Health  Outpatient Services  SIP (Skill in Place) Start Date \_\_\_\_\_  
 Home Health  DME: Rental or Purchase (circle one) Office Visit:  New Patient  Follow/up  
 Diagnostic Testing or Procedure (List Type and CPT code) \_\_\_\_\_

List Provider/Facility: \_\_\_\_\_

Scheduled Date for Services (if Scheduled) \_\_\_\_\_

CPT Codes & Quantities: \_\_\_\_\_

**THERAPY REQUEST**

**REQUEST FOR PART B THERAPY SERVICES (attach care plan, initial evaluation, and most recent therapy notes)**

Request for  PT  OT  ST  Other \_\_\_\_\_

Therapy Treatment Plan  Additional Therapy Days  In Progress

Start date of Services: \_\_\_\_\_ Date of Initial Evaluation: \_\_\_\_\_ Date of Last Exam \_\_\_\_\_

# of PT Therapy: \_\_\_\_\_ Times per week For \_\_\_\_\_ weeks

# of OT Therapy: \_\_\_\_\_ Times per week For \_\_\_\_\_ weeks

# of ST Therapy: \_\_\_\_\_ Times per week For \_\_\_\_\_ weeks

List of CPT Codes: \_\_\_\_\_

**TO BE COMPLETED BY PERSON REQUESTING AUTHORIZATION**

**Standard Authorization:** Authorization Requests (properly completed and includes supporting medical record documentation, when required) from a PCP or Plan NP are completed within 14 days per the CMS guidelines. Our goal is 5-7 days.

**Expedited Authorization (Must Read and SIGN):** By signing below I certify that waiting for a decision under the standard time frame could place the Member's life, or health in serious jeopardy.

SIGNATURE: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Name of Person Completing this form: \_\_\_\_\_

**Notification will be faxed upon determination. Please complete the following for notification of decision.**

Who is Receiving Authorization Notification FAX: \_\_\_\_\_

Contact #: \_\_\_\_\_ Authorization Notification FAX: \_\_\_\_\_

This authorization is **NOT** a guarantee of eligibility or payment. Any services rendered beyond those authorized or outside approval dates will be subject to denial of payment.

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